

Madrid Textbook Policy

Textbooks are an essential part of Schiller International University courses-assignments and readings are set from the textbook. All students should have access to the assigned textbooks.

Obtaining textbooks

- The Madrid Campus Librarian will maintain a copy of the textbook on reserve in the Library. This is not a substitute for students purchasing the textbook.
- The Library copy must be available at any time to all students and cannot therefore leave the premises.
- Students are responsible for purchasing the textbook.
- The Madrid Campus Librarian will research the availability of textbooks and provide the links to order the textbooks.
- Whenever a legal e-version of the textbook is available, the Madrid Campus Librarian will indicate this to students and to the instructor.
- Whenever the Madrid Campus Librarian identifies a problem with the textbook or anticipates that delivery time may be unreasonable, we will inform the instructor and look for a solution.

The Madrid Campus adheres to the Schiller International University policy on Copyright – both for **printed and electronic materials**. **The University abides by both US and Spanish regulations on copyright published in the Real Decreto 1/1996 BOE 97, 22 April.**

SCHILLER INTERNATIONAL UNIVERSITY COPYRIGHT POLICY

IMPORTANT: Schiller International University (SIU) students, faculty and employees are NOT allowed to make copies of textbooks and other copyrighted materials using University copiers and other equipment. SIU strictly prohibits the unauthorized downloading, duplication, or sharing of copyrighted materials. The formal SIU Copyright Policy is provided below.

The Copyright Act of 1976 grants to copyright owners the exclusive right to reproduce their works and distribute copies of their work. Works that receive copyright protection include published works such as a textbook. Copying a textbook without permission from the owner of the copyright may constitute copyright infringement. Civil and criminal penalties may be assessed for copyright infringement. Civil penalties include damages up to \$100,000; criminal penalties include a fine up to \$250,000 and imprisonment.

Summary of Civil and Criminal Penalties

The unauthorized distribution of copyrighted material, including peer-to-peer file sharing, may result in students being subject to civil and criminal liability.

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under §106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.

Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or "statutory" damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense. For more information, please see the U.S. Copyright Office web site at www.copyright.gov, especially the FAQ at www.copyright.gov/help/faq.